

NATIONAL SEARCH DOG ALLIANCE (NSDA)

TESTING NOTIFICATION FORM Individuals and Small Groups

To be filled out by the Event Organizer

Organizer or Evaluator's Name: _____

Street Address: _____

City/State/ZIP: _____ Phone #: _____

Affiliation: _____

E-mail: _____

Date and location of test. *Is this test open?* *or closed?*

Names of Evaluator(s) who is/are doing the testing (include both Principal and Apprentice Evaluators) *or are you in need of Evaluators?*

Individuals (1-2 handlers) and small groups (3-9 handlers with less than ten (10) tests) are responsible for paying their expenses of either traveling to an Evaluator(s) or bringing an Evaluator(s) to their location. Individuals do NOT need to complete this form.

If there are three to nine (3-9) handlers testing and less than ten (10) tests, there is a possibility of receiving some reimbursement for these expenses by applying for one (1) \$300 grant. Only one (1) \$300 grant is allowed for each team or group per year. The form is located on the NSDA webpage at www.n-sda.org under the Testing tab on the top banner, as *Request Grant for Evaluator*.

All expense receipts will be given by the Evaluator to the organizer or team leader of the event within one week of the event ending, to be submitted to the Assistant Treasurer for reimbursement. Expenses shall be paid by the hosting team or organizer directly to the Evaluator(s). Any expenses/receipts over the grant amount shall be the responsibility of the team/organizer or Evaluator. *Reimbursement will not be made to individual Evaluators*. Evaluators should submit an estimate of travel costs to the organizer and discuss payment – before committing on travel.

* An organized group, not individuals.

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If you have a minimum of six (6) handlers with ten (10) or more tests, consider filling out and sending in the Regional Testing Form also found on the NSDA webpage at www.n-sda.org.

NSDA members must pay \$35.00 per test; for non-members it is \$100.00 per test.

For NSDA small groups that are testing, please fill out the form below before the test(s) is/are to take place. Send it to the NSDA Testing Manager: It can be e-mailed by scanning it and sending it to TESTMANAGER@n-sda.org

Name	Address	e-mail	Discipline
1.			
2.			
3.			
4.			
5.			
6.			