

Minutes for NSDA Meeting

Regular Meeting of the Board of Directors

August 6, 2015

Call to Order by Susan Fleming

Roll Call

Directors: Susan Fleming, Sherry Scruggs, Bridget Jackson, Heather Suedkamp, Heather Proper-Van Valkenberg, Kathleen Kelsey, Jen Skeldon

Absent: Terry Crooks, Julie Gibson

Members: Norma Snelling, Rena Ferguson

Minutes from July 2, 2015 meeting were not approved: They were tabled due to several edits that need to be made and then will be resent to BOD.

Officer's Reports

President's Report

Susan Fleming

Cam Daggett is acquiring a debit card against our Bank of America account to be used for last minute purchases such as plane tickets, etc. Sherry Scruggs has been tasked with editing the Evaluator Login Page to make it easier for evaluators to find their needed documents for testing. Several companies were contacted to make the rocker arms. To get a cost break we will have to purchase a minimum of 100 rockers for each discipline. Three bids were sought after. There was a teleconference with Chris Boyer to discuss the possibilities for all groups to work together in offering certifications for canines. This was just the beginning and not much was decided.

Vice President's Report

Terry Crooks

No report

Secretary's Report

Julie Gibson

No report

Treasurer's Report

Sherry Scruggs

Total Liabilities and Assets as of August 2, 2015 are \$77,839.05

Committee Reports

Alliance Depot

Gloria Howard

Monthly sales for July 2015 \$70.00

The three bids to produce the rocker arms noted in the President's Report were as follows: \$1200.00 w/ S&H \$1170.00 w/o S&H \$627.00 w/o S&H A motion was made by Bridget Jackson and seconded by Sherry Scruggs to purchase the rocker arms with the company that quoted \$627.00.

Education Chair

Wade Boyd

More online study guides for the online tests are being added to website. A hosting team handbook is being added so that teams hosting tests will know what is expected of them. The Power Point presentation on compass reading is now up on the new website. Several years ago the BOD's charged \$10.00 to view this presentation. The BOD's decided to let the public view it at no cost. If anyone has recommendations for projects, useful websites, or you tube videos then Wade would appreciate the information.

Evaluator Committee Chair

Susan Fleming

The disaster standard workshop was completed for the three new disaster evaluators: Kathleen Kelsey, Julie Cramer, Ann Wichmann.

Norma Snelling is editing the "Candidate Registration List" to include the date each canine team was actually tested.

Fundraising Chair

Pat Reagan

We need our membership to contact local community foundations to establish a relationship and possibly get donations. These could be a onetime donation or annual. Even small donations would be appreciated. We need to make sure our Guide Star information stays updated.

Membership

Ann Moser

The membership list has been updated to the end of July 2015. It was suggested to let the advisory board make phone calls to members who are behind in renewing their memberships.

Podcasts

Eva Briggs

This month's podcast will be an interview with two dog trainers. The September podcast will be an interview with Marcia Koenig. Eva was

having trouble using Talkshoe so she switched to Podbean. This platform is not free and she paid a fee of \$89.00 for a year. Heather Suedkamp made a motion to reimburse Eva for this fee. Bridget Jackson seconded the motion and it passed unanimously.

Resource Committee Chair

Tracey Burns

It was decided that the resource list should be right on the front page of the website and not under the "Resource" tab. This would allow for the renaming of the resource tab to an "Education" tab. Then all the training items can be located under that tab.

Social Media Chair

Suzanne Elshult

No report

Testing Chair

Rena Ferguson

There have been 94 certifications given with 26 of them done in July 2015.

Website

Norma Snelling

Lori Striet is now doing about 99% of the work on the website. Norma will be stepping out of this role completely very soon. Some of our membership are still not getting the newsletter. An e-mail will be sent to let them know they are eligible to receive this.

Unfinished Business

The board members that have not booked their flight for the face to face meeting need to do so.

New Business

Sue Bulanda is working on a page for NSDA service contributors.

There was a discussion as to whether to let Deb Pallman put her e-training course in our Depot. It was decided that this might cause problems down the road with others wanting to do the same thing.

It was decided to put the monthly financial spreadsheet under a tab on the website rather than including the spreadsheet in the meeting minutes.

The board members need to review and be ready to discuss pages 14-24 of the policies and procedures for the next board meeting.

There needs to be new signers for our Bank of America account. Norma Snelling and Sue Wolff will come off and Kathleen Kelsey and Susan Fleming will be added along with Cam Daggett who is already on the signature card.

**Sherry Scruggs made a motion to adjourn the meeting at 8:11 pm EST.
Heather Suedkamp seconded and the motion was unanimously passed.**