

Minutes for NSDA Meeting

Regular Meeting of the Board of Directors
January 8, 2015

Call to Order

Norma Snelling called the meeting to order at 6:10 pm MST.

Roll Call Directors: Norma Snelling, Suzanne Elshult, Sherry Scruggs, Jan Meyer (arrived 6:45pm), Julie Gibson, Terry Crooks, Susan Fleming, Gloria Howard

Absent: Robert Noziska (Terry Crooks left the meeting at 6:55pm)

Members: Rena Ferguson, Ann Moser

Approve Minutes from the December 11th, 2014 Meeting

Approved

Officer's Reports

President's Report

Norma Snelling

There is a backlog on Background checks. There was discussion on FBI vs State. Evaluators are being held up. We need to evaluate the need to use the FBI testing. Motion made to drop the Federal background check on all evaluators by Norma Snelling. Terry Crooks seconded the motion. 5 yes, 2 no Julie Gibson and Gloria Howard

Julie Gibson would like to revise motion to add state background checks or accept evaluator's current agency check.

Certificates of appreciation for work were sent to Austin Peay students and their instructor.

Laurie Strite was appointed new website liaison.

We may have a possible Regional training and/or training seminar in Colorado. Reminder from the President: All expense reports and reimbursement requests are due within 6 weeks of their occurrence.

Vice President's Report

Terry Crooks

Testing personnel issue

Avalanche standards are being worked on. Tests are scheduled so it will be done soon.

Secretary's Report

Julie Gibson

All business finished per timeline for 2015.

Treasurer's Report

Sherry Scruggs

Budget discussion

Julie Gibson made a motion to give Compusar a \$500 bonus for services provided. Sherry Scruggs seconded the motion. All members present voted yes. 7 yes, 2 absent. Motion passes.

Norma Snelling made a motion to pass the budget as corrected, Julie Gibson seconded. All present approved the budget. 7 yes, 2 absent.

Committee Reports

Alliance Depot

Gloria Howard

\$87.50 in sales, NSDA vinyl sticker, emergency sticker and HRD log book were top sellers.

Annual Conference

Norma -acting chair

Norma Snelling had a conference call with the Spokane representatives. There was discussion of selecting instructors and timelines. Norma will handle registrations and funds.

Education Chair

Wade Boyd

No report

Evaluator Committee Chair

Susan Fleming

No new evaluator applications. One evaluator is still in the application process. Discussion on sending evaluation fee monies directly to Cam Daggett and Candidate registration to Frank Hancock while the evaluator keeps maps and other forms for a 6 month period..

There are several evaluators that need to give an evaluation by May. Susan Fleming will be contacting them directly to discuss regional testing.

The Board discussed the evaluator critique form; they are not being used to help the evaluation process. We can add a notice on the testing sheet with contact info in the event of a problem with the test and we will look into a survey link on the testing page. It was agreed to abandon the evaluator critique form.

Fundraising Chair

Pat Reagan

No report

Membership

Ann Moser

Ann reported that we gained 2 new members in December, we have 2 teams in processing. Year-end total is 408 active members.

PODCASTS

Larry Welker

No report- Any suggestions for replacement of Larry?

Resource Committee Chair

Tracey Burns

No report

Social Media Chair

Suzanne Elshult

Emailed input to board, engagement is increasing in all forms of social media.

Testing Chair

Rena Ferguson

Rena Ferguson has had 7 contacts for testing in December, 6 of which are for regional tests. Rena has been working on a form to send out for regional testing with Susan Fleming and Heather Proper VanValkenberg.

Website

Laurie Strite

No report. She does not start until the end of January.

Unfinished Business

Motion: Collecting testing fees online prior to testing,
Board discussed and approved of on-line payment for testing fees and will have the testing committee revise the forms and website information. A receipt will be a part of the prerequisites form. Evaluators may reserve the right to accept payment in person.

Motion dismissed as it is a committee issue

New Business

Evidence Standard TABLED

Revision of Mission Statement- TABLED

Review Conflict of Interest form vs Confidentiality for Committee chairs-
TABLED

Appoint nominations chair TABLED

ASTM update of acreage chart

Norma is on the ATSM committee. ASTM is currently using the chart from 2007. Should we make sure they have the updated chart? The decision was to make sure ASTM has the updated chart.

Domain names net & com.

We no longer own n-sda.net or.com so Norma has purchased the domain names. We will table this issue and discuss later and how to proceed.

Regional Testing

Testing Committee has been discussing teams hosting a regional test in which all evaluator expenses are covered. The Board agreed with their recommendation. The number of handlers to qualify as a regional test is 10 handlers not 10 tests. It will remain 3 handlers for a \$300 reimbursement to teams for evaluator travel costs.

Executive Committee meeting dates will be the 3rd Thursday. Time to be determined.

There being no further business Norma Snelling made a motion to adjourn with a second by Sherry Scruggs. The motion passed unanimously and the meeting was adjourned at 8:13 p.m. MDT.

Julie Gibson, Secretary 1 /8/2015 CERTIFIED

