



NATIONAL SEARCH DOG ALLIANCE
Minutes of a Regular Meeting of the Board of Directors

April 3, 2014

certified

A regular meeting of the Board of Directors of the National Search Dog Alliance was held by conference call on Thursday, April 3, 2014. President Norma Snelling called the meeting to order at 8:03 p.m. EDT.

The following Directors were present and constituted a quorum:

Cameron Daggett	Susan Fleming	Gloria Howard	Robert Noziska
Sherry Scruggs	Norma Snelling	Sue Wolff	

Absent were:

Jan Meyer – on a search
Shayla Price, Executive Director – medical leave
Robert Simon

Minutes from the March 6, 2014 Meeting were approved as corrected.

Executive Director's Report

As the Executive Director was absent, there was no report.

Officer's Reports

President's Report

Norma Snelling

President Norma Snelling reported that she had tested a handler from Snohomish whose team was considering a membership in NSDA. The team consists of eight (8) to ten (10) members all of whom are NSDA certified handlers.

President Snelling said she was contacted by the American Society for Testing and Materials (ASTM) seeking NSDA membership in both their K-9 Trailing and Air Scent Committees. ASTM is writing standards in those K-9 fields utilizing some of NSDA's work and wants NSDA's input on those working groups. Cam Daggett will represent NSDA on the Trailing Committee and Norma Snelling on the Air Scent. President Snelling said that there is currently a bill in the Senate, which has been passed by the House, which requires teams to be ASTM certified to work in National Parks and on federal land.

She also reported that NSDA's proposal had been accepted for the Planet Dog grant and the final paperwork for that grant had been submitted.

Vice President's Report

Sherry Scruggs

The Vice-President had no report.

Secretary's Report

Sue Wolff

Secretary Sue Wolff reported that the following motions had been made via e-mail:

On March 9, 2014, Norma Snelling made a motion, seconded by Susan Fleming, to change the Evaluator Guidelines to read: *Upon submission of an application to the Board by the Evaluator Chair, exceptions to the Evaluator policy will be reviewed, taking into consideration comparable experience.* The motion was approved.

On March 15, 2014, Sue Wolff made a motion to approve Policy #5, Elections, seconded by Sherry Scruggs, with the minor corrections i.e. adding Puerto Rico to Region 1 and adding "at large" where needed. The motion was approved

Norma Snelling made a motion, seconded by Susan Fleming, to spend \$195.00 to install a much needed update to the Amember membership program on the NSDA website. The motion was approved.

Treasurer's Report

Cam Daggett

Cam Daggett complimented Susan Fleming on her excellent handling of funds on the PA seminar.

National Search Dog Alliance
04/01/14
Statement of Financial Position
Cash Basis as of April 1, 2014

ASSETS

Current Assets

Checking/Savings

1 Bank of America 40,088.46
2 · Capital One Bank 30,947.08
3 · membership@n-sda.org 1,801.20
Total Checking/Savings 72,836.74

Total Current Assets 72,836.74

TOTAL ASSETS 72,836.74

LIABILITIES AND EQUITY

Equity

30000 · Equity 42,521.18
32000 · Unrestricted Net Assets 27,375.74
Net Income 2,939...82
Total Equity 72,836.74

TOTAL LIABILITIES & EQUITY 72,836.74

Committee Reports

Alliance Depot

Gloria Howard

Chair Gloria Howard reported that the Depot had \$170.50 in sales in March.

Membership

Susan Fleming

Membership rosters will be put on Dropbox for access by all BOD members as well as Jan Frazee.

Website

Norma Snelling

President Norma Snelling stated that the process of reprogramming AMember has been progressing well. The name of the General Test has been changed to Prerequisite Test. There have been some problems with the specific tests which may require Evaluators to temporarily use paper tests. NSDA webmaster Gary Blocker is correcting the glitches.

Unfinished Business

Disaster First Responder

Sherry Scruggs

President Norma Snelling asked for a timeline for the Disaster First Responder. Sherry Scruggs said she had sent the standard to Jan Meyer with the FEMA prerequisites but has received no response. Sherry said she was done with the field portion. President Snelling stated that, if Sherry has not received any changes by the end of two months, to consider the standard completed. Sue Wolff inquired if any beta testing would be done. Sherry said she is working with Kathleen Kelsey on that and they are considering using the rubble pile at Camp Atterbury. President Snelling said they needed to reserve the pile in advance. Sherry was asked where Disaster First Responder Evaluators would come from and she replied that K-9 handlers who have passed the FEMA pre-test are being considered. Sherry was reminded that an Evaluator application specific to this standard needs to be created and that all documents need to come to the BOD for approval.

New Business

Robert Simon Resolution

Norma Snelling

President Norma Snelling made a motion, seconded by Sue Wolff, to accept the following resolution to remove Robert Simon from the Board of Directors as his membership in the Alliance has lapsed.

Whereas Robert Simon has not attended a meeting of the Board of Directors since January 2013,

Whereas Robert Simon has not accepted phone calls, answered emails or replied to letters since August of 2013,

Whereas Robert Simon is no longer a member of NSDA due to non-payment of his membership dues, due March 8, 2014,

Whereas Robert Simon is in violation of the By-laws, under Article VI, Section 1, as included in this document,

Resolved: That the Board determines Robert Simon is no longer a member of NSDA and therefore not eligible to serve on the Board of Directors of NSDA.

The motion was approved unanimously by the quorum present.

Salute to Senior Service contest winnings

Norma Snelling

Upon a recommendation from the Executive Committee, Sue Wolff made a motion, seconded by Cam Daggett, to allot the \$500.00 gift from Salute to Senior Service contest toward Susan Fleming attaining her Principal Evaluator status. Due to lack of funding, Susan has been waiting since 2013 to finalize becoming a Trailing Principal Evaluator and has several people in her area waiting for certification testing. The motion was approved unanimously by the quorum present.

Allotment of unused funds

Norma Snelling

Sue Wolff made a motion to allot the \$2,300 income from 2013 Certification Field Tests but not spent plus the unspent \$3,618.27 from AKC-CAR grants to 2014 Certification Field Tests for a total of \$7,918.27 in the 2014 Certification Field Testing account. The motion lacked a second because members of the Board wanted to see an actual 2014 revised Budget before approving any changes. It was decided to further discuss and vote on this proposal online.

K-9 Standards Committee Chair Job Description

Norma Snelling

President Norma Snelling ascertained that all members of the Board had received the proposed K-9 Standards Committee Chair Job Description. She stated that Jan Meyer had sent comments in case she was unable to attend the meeting due to a search.

Before the job description was discussed, President Snelling mentioned that Jan Meyer had turned over the June 14 Delmarva test to Jan Frazee to find another Evaluator. Susan Fleming said that they have tried to locate Evaluators for HRD and Area but have had no success. Jan Meyer said in her e-mail that she would do it if no one else was available.

Jan Meyer also asked in her e-mail why NSDA needs its standards reviewed. President Norma Snelling stated that all suggestions by Evaluators and test takers need to be examined.

Sue Wolff made a motion to approve the job description as corrected and Sherry Scruggs seconded it. The motion was approved unanimously by the quorum present.

Appointment of K-9 Standards Committee Chair

Norma Snelling

President Norma Snelling stated that she will be appointing Janet Yatchek to the new position. She said that Janet has already redone Avalanche but has not submitted it to the Board yet. President Snelling also mentioned that Janet wrote the NASAR K-9 Standards and is very good with paperwork.

MAT SAR

Susan Fleming

Cam Daggett said that he and Terry Crooks had read and approved of the MAT SAR Avalanche standard. Gloria Howard stated that she thought their Land and Water HRD were too broad. After a lengthy discussion, Cam Daggett made a motion, seconded by Norma Snelling, to accept MAT SAR as a certifying organization whose Evaluators would be accepted by NSDA for its Evaluator program. The motion was approved by a majority of the quorum present.

IDHS

Jan Meyer

Since Jan Meyer was unable to attend, President Norma Snelling brought up the topic of the Indiana Department of Homeland Security (IDHS) K-9 Standards. Susan Fleming felt that the Trailing standards were not specific enough. President Norma Snelling said that she agreed that the standards were poorly written but asked if everyone thought that their Evaluators would be credible. Cam Daggett stated that the standard should be at a high enough level to be viable. He then made a motion, seconded by Sue Wolff, to accept IDHS as a certifying organization whose Evaluators would be accepted by NSDA for its Evaluator program. The motion was approved unanimously by the quorum present.

Evaluator Application – Lock

Susan Fleming

Susan Fleming made a motion, seconded by Sue Wolff, to accept David Lock for Principal Evaluator in Land and Water HRD. The motion was approved by a majority of the quorum present.

Evaluator Application – Burkhardt

Susan Fleming

Susan Fleming made a motion, seconded by Cam Daggett, to accept Stacie Burkhardt for Principal Evaluator in Avalanche. The motion was approved by a majority of the quorum present.

Susan Fleming asked who was responsible for notifying the applicants. President Norma Snelling said that Susan, as Evaluator Committee Chair, was responsible for notifying the applicant, Kathy Roeder and the person responsible for the applicant's Evaluator Workshop.

President Norma Snelling asked Board members to consider how many approved organizations would be sufficient.

Susan Fleming asked who was currently responsible for which Evaluator Workshops besides Terry Crooks for Avalanche. President Norma Snelling said Jan Meyer was temporarily doing Land and Water HRD, Cam Daggett for Trailing, Robert Noziska for Back Tracking and Terry Crooks temporarily for Area.

There being no further business, Gloria Howard made a motion to adjourn with a second by Sue Wolff. The motion passed unanimously and the meeting was adjourned at 10:01 p.m. EDT.



Sue Wolff, Secretary/April 4, 2014