

National Search Dog Alliance
Minutes of the Special Meeting of the Board of Directors
January 21, 2010

Certified as Corrected

The National Search Dog Alliance held a special meeting by conference call on January 21, 2010. President Sue Wolff called the meeting to order at 8:02 PM EST.

The following Directors were present and constituted a quorum.

Cameron Daggett	Cris Goodhue	Sherry Scruggs
Norma Snelling	Jacob Weaver	Larry Welker
Dee Wild	Sue Wolff	

Absent was Terry Crooks who had a conflict with his work schedule.

Members in attendance and present on the call:

Mary Jane Boyd	TC Crippen	Pat Totillo
Janet Wilts		

Members present by proxy:

Jaime Greenway	Tracy Orndorft	Deborah Palmer-
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I. NOTICE

The special meeting was called in accordance with the Bylaws of the Corporation. Notice was emailed to the Directors and membership as prescribed by the Bylaws.

II. OFFICER'S REPORT

President's Report: Sue Wolff
No report.

Vice President's Report: Terry Crooks
No report.

Secretary's Report: Sherry Scruggs
No report.

Treasurer's Report: Norma Snelling

Norma has sent to the Board the 2010 budget draft. After discussing it with Mary Jane Boyd, the figures will be revised.

Mary Jane Boyd addressed the Board concerning administrative and financial issues which need to be addressed. Mary Jane, who is a CPA and served on the initial Board

as Treasurer, stated NSDA needs to look at issues in order to fix the problems. Mary Jane has looked at the 2009 financials and feels the figures are accurate with perhaps some minor changes. Revenues were close to the projected goals but expenses were greatly exceeded. The biggest problem was the loss of membership. Members who had not renewed are being contacted by the Advisory Board and a vast majority of members did not know their membership had expired. A program is being developed to notify members on a timely bases that dues are due.

The bookkeeping service is not providing NSDA with financial information in a timely manner. Mary Jane offered to take over the job for the next year and provide financials on a monthly bases.

Larry Welker made a motion, seconded by Sherry Scruggs, that the bookkeeping services be terminated, and the responsibility turned over to Mary Jane. Motion was unanimously carried.

Based on Mary Jane's input, Norma will adjust the drafted budget and send it to the Board.

III. Old Business:

By-Laws Revised:

Sue Wolff opened the floor for discussion of the revised By-Laws. After the discussion, Dee Wild motioned, seconded by Norma Snelling, to accept the revised By-Laws amendments, except Amendment #4 which will be voted upon individually. Motion unanimously approved.

A vote was taken on Amendment #4. Vote was ten in favor and five against. The amendment carried.

Water-HRD: Sherry Scruggs reported the Evaluator Workshop presentation was almost completed and she would forward it to the Board.

Podcast: Larry Welker stated everything was in place for the podcast scheduled for January 24, 2010. It will be a round robin forum which will be recorded for future listening.

Trailing: Norma apologized for not having the comments from the Peer Review Committee finalized. Cameron Daggett offered to assist. Norma will send the comments to Cameron and he will compile them.

Membership: Norma reported the old membership roster has been eliminated and a new roster is being made. Once completed, it will be forwarded to Sherry. A web based program is being developed to provide automatic notification to members when membership is expiring. Mary Jane is creating a job description for Peggy Ann Buchman, Membership Chair.

IV. New Business:

Nominating Committee:

Sue Wolff announced that Susan Bulanda will be the Nominating Committee Chairperson. Scott Robbins has agreed to assist.

The Nominating Review Committee has sent to the Board for approval a candidates questionnaire. The Board's suggestions were to change question 4 to ask if the candidate was on a board or advisory committee of any other business or organization.

Question 8 was changed to read "do you provide services or products for the SAR community for personal financial gain?" Suggestion was made to add a question as to the candidate's willingness to sign a non-disclosure agreement and ensure there would not be a conflict of interest.

Education Committee:

Norma announced that T C Crippen, Chairperson of the Committee has stepped down. Since there has been minimal communication with the Education Committee during the Past three months, the status of the study modules is unknown. Norma will contact TC to take possession of the material. Pat Totillo agreed to take over the Chair position stressing the importance of getting the study guides completed.