



NATIONAL SEARCH DOG
ALLIANCE

**Minutes of a Quarterly Meeting of the
Board of Directors**

June 2, 2016

A regular meeting of the Board of Directors of the National Search Dog Alliance was held by conference call on Thursday, June 2, 2016. Susan Fleming called the meeting to order at 7:04 PM EST.

The following Directors were present and constituted a quorum:

Terry Crooks, Bridget Jackson, Kathleen Kelsey, Heather Proper-Van Valkenberg, Sherry Scruggs, Jen Skeldon

Absent was:

Julie Gibson, Robert Noziska, Heather Suedkamp

Members requesting attendance and present on the call:

Christin Kieffer, Norma Snelling, Laurie Strite

Minutes of the May 5, 2016 meeting were approved by the Board of Directors.

OFFICER'S REPORT

President's Report, Susan Fleming

NSCARA Evaluator Committee Proposal. SARDUS. There was discussion about whether we should be involved in a cross trained evaluator pool. It was decided that if any NSDA evaluator wishes to evaluate for other organizations they are free to choose. NSDA will not fund any evaluator who chooses to attend "how to be an evaluator for other organizations" regional clinics. NSDA will not set up regional clinics to train evaluators for other organizations.

Evaluator Paperwork Process. There was some email discussion that the NSDA paperwork process is too difficult. The BOD's decided that the process is fine as it stands.

SARSHOP Contract. Are we going to accept the contract with SARSHOP? The BOD's likes the idea of using SARSHOP to sell our materials. Susan Fleming made a motion and Terry Crooks Seconded the motion to sign the contract that SARSHOP presented to NSDA. The motion unanimously passed.

The Newsletter is fantastic!

Vice President's Report, Terry Crooks

Met with members of SCORE who work with the administration of small businesses. They advise small businesses on how to survive and thrive and would be willing to work with a group of folks from NSDA. They can also advise on how to bring in business based folks to possibly serve on our BOD's. President Fleming asked Terry Crooks to find a time for NSDA Executive Board Members to teleconference with a member of SCORE.

Secretary's Report, Sherry Scruggs

The policies and procedures have been edited and sent to the BOD's for approval. There are a few grammatical issues that need to be corrected but the content was accepted by the BOD's.

Treasurer's Report, Sherry Scruggs

Total Liabilities and Assets as of May 31, 2016 are \$85,890.07

COMMITTEE REPORTS

Alliance Depot, Bridget Jackson

There were \$29.00 in sales for the month of May.

Education Chair, Wade Boyd

No Report

Evaluator Committee Chair, Heather Proper-Van Valkenberg

There are no new evaluators who have completed paper work the month of May. Terry crooks will be added as a GSR evaluator.

Membership, Christin Kieffer

Members as of June 1, 2016. Current members are 291, expired members 94, new members 17, founding members 14, and lifetime members 11.

Podcasts, Eva Briggs

No Report

Resource Committee Chair, Sherry Scruggs

No Report

Social Media Chair, Suzanne Elshult (e-mailed report)

As of June 1, 2016 there are 1080 Facebook members, 24 Twitter followers, and 33 Instagram followers.

Testing Chair, Rena Ferguson

No Report

Noted: Sherry Scruggs is now the Testing Administrator and also the Resource Committee Chair. Sherry has sent an e-mail to Stacie Burkhardt asking her to mail the rocker arms that are

discipline specific which are sent out to testing candidates when they pass a certification test. Sherry has requested the arms be mailed to her home.

Website, Laurie Strite

16 Changes completed (including reorganization of Testing tab), 5 closed problems and 1 open problem (waiting for feedback from end user).

UNFINISHED BUSINESS

Farewell to Board Members Sherry Scruggs, Robert Noziska and Heather Suedkamp.

NEW BUSINESS

Welcome to New and Continuing Board Members Tricia Heldman, Jen Skeldon, Kathleen Kelsey, Bridget Jackson and Heather Proper VanValkenberg

Election of Officers: *President* (Susan Fleming), *Vice President* (Terry Crooks), *Secretary* (Jen Skeldon), *Treasurer* (Julie Gibson)

Appointment of Board of Director to fill one vacancy: Norma Snelling was appointed to fill a one year vacancy and she will have voting rights. Romeo Mejia was appointed to a one year non-voting position on the BOD's.

The Annual Face-to- Face Board meeting will be held in November. President Fleming will send an email to board members to find a suitable date

ACTION ITEMS

Sherry Scruggs will send out the revised Policies and Procedures to the membership for a 30 day review period.

Susan Fleming made a motion to adjourn with a second by Terry Crooks. The motion passed unanimously and, there being no further business, the meeting was adjourned at 7:46 P.M. EST.

/Sherry Scruggs, Secretary/June 2, 2016